

# Filter Questionnaire

To be completed as part of risk assessment by Laboratory Safety Officer  
(as required under COSHH Regulations and BS:7989:2001 and current European Standards)



Company / Insitute / Department	
Address	
Country	
Reference	
Tel.	
Fax	
e-mail	

Type of fume cupboard	ducted	<input type="checkbox"/>	Fume cupboard dimension	800mm	Available working area:	<input type="checkbox"/>
	ducted + filtration	<input type="checkbox"/>		1000mm	Available working area:	<input type="checkbox"/>
	recirculatory + filtration	<input type="checkbox"/>		1200mm	Available working area:	<input type="checkbox"/>
Mobile fume cupboard	Yes	<input type="checkbox"/>		1500mm	Available working area:	<input type="checkbox"/>
	No	<input type="checkbox"/>		1800mm	Available working area:	<input type="checkbox"/>
Layout	freestanding	<input type="checkbox"/>	Accessories	Specify:		
	bench-top	<input type="checkbox"/>				

N°	Substance			Evaporation rate (if known)	Container			Handling					
	chemicals name	CAS number	Dilution (%) or Powder		Type	Evaporation area	Number of container used	Open/Closed	Handling temp.	Handling freq.	Quantity handled each time	Handling time	Handling type
Ref.	A	B	C	D	E	F	G	H	I	L	M	N	O
1													
2													
3													
4													
5													
6													
7													
8													
9													
10													

<b>Quick ref.</b>	
<b>A</b>	name of the chemicals used
<b>B</b>	CAS number of the chemical
<b>C</b>	Concentration of the chemicals (%w/w), if powder, please ignore the information requested that does not apply
<b>D</b>	Insert the evaporation rate of the chemicals if already known (ex. g/s or ml/min)
<b>E</b>	Type of container used (ex. Bottle, beaker, flask, etc...)
<b>F</b>	Available evaporative area for the chemicals (ex.: for a 250ml beaker-ext. Diameter 7cm, it means an area of 38.5 cm <sup>2</sup> )
<b>G</b>	Number of container used
<b>H</b>	Specify if the container is going to be used mainly closed or open
<b>I</b>	Specify the temperature of the chemicals
<b>L</b>	Specify the handling frequency (ex: 2 times/week, 2 times/month, etc...)
<b>M</b>	Specify the handled quantity for each handling operation (gr or ml)
<b>N</b>	Specify the approximately time needed to perform the handling
<b>O</b>	Specify the type of handling (ex: distillation, liquid chromatography, evaporation, etc...)